



Cincinnati Police Department

STAFF NOTES

July 19, 2005

Colonel Thomas H. Streicher, Jr., Police Chief

I N S I D E

Inspections Section

- [Reminder: Form 674, Case Delay Request](#)

Planning Section

- [Revision of Form 560, Community Problem Solving Worksheet](#)
- [Revision of Procedure 12.225, Vehicular Crash Reporting](#)
- [Revision of Procedure 12.720, Evidence: Submitting for Physical Analysis](#)
- [Revision of Procedure 12.816, On-Call Court Appearance](#)

Chief's Office

- [Thank You Letters](#)
- [Commendation](#)

1. REMINDER: FORM 674, CASE DELAY REQUEST

When officers have more than one court case scheduled on the same day and at the same time, they must complete a Form 674, Case Delay Request. The Court Control Unit provides this form for all officers who have cases in multiple courtrooms. Upon completion, the officer will give the Form 674 to the appropriate prosecutor in the room where the case is assigned.

It is recommended officers read Procedure 12.815, Court Appearance, Jury Duty, and Other Hearings, Section D.1.a. as a reminder of this process.

2. REVISION OF FORM 560, COMMUNITY PROBLEM SOLVING WORKSHEET

Form 560, Community Problem Solving Worksheet, has been revised. This revision is effective immediately. To access the Form 560, open the Word application. Select "New" in the file menu, select "General Templates" on the right-hand side of the screen and click on Form 560.

3. REVISION OF PROCEDURE 12.225, VEHICULAR CRASH REPORTING

Procedure 12.225, Vehicular Crash Reporting, has been revised. Officers are to advise citizens that crash reports will normally be available in seven to ten days at Records Section. Additionally, while conducting crash investigations, officers will use push bumpers, when possible, to move vehicles from the roadway instead of allowing them to block traffic.

This revision is effective immediately. Personnel should review the procedure in its entirety. The revised procedure is available on the Intranet and on the Department web page.

4. REVISION OF PROCEDURE 12.720, EVIDENCE: SUBMITTING FOR PHYSICAL ANALYSIS

Procedure 12.720, Evidence: Submitting for Physical Analysis, has been revised. Changes have been made to the process for submitting alcohol evidence. Officers should also review Section B. regarding the submission of syringes and the proper way to package crushed pills, tablets, etc.

This revision is effective immediately. Personnel should review the procedure in its entirety. The revised procedure is available on the Intranet and on the Department web page.

5. REVISION OF PROCEDURE 12.816, ON-CALL COURT APPEARANCE

Procedure 12.816, On-Call Court Appearance, has been revised. Minor revisions have been made to the process for completing and submitting the Form 663, On-Call Court Appearance.

This revision is effective immediately. Personnel should review the procedure in its entirety. The revised procedure is available on the Intranet and on the Department web page.

6. THANK YOU LETTERS

[Attached](#) to these Staff Notes are several letters of appreciation and praise written to the Police Chief for the professionalism displayed by our Department and specifically the following officers:

Captain Richard Schmalz
Sergeant Tom Tanner
Sergeant Dwayne Wilson
Police Specialist Dave Hall
Police Officer Steven Shaw
Police Officer Lou Arnold
Police Officer Scott Bode
Police Officer Michael Reynolds
Senior Accountant Ella Topham

Captain Andrew Raabe
Sergeant Carolyn Wilson
Police Specialist Mark Bemmes
Police Specialist Tony Faillace
Police Officer Fred Gilmer
Police Officer Alex Hasse
Police Officer Michael Schneider
Police Officer Mike Brogan

COMMENDATION FOR THE WEEK OF 07/12/05-07/19/05

**POLICE SPECIALIST JAMES ADAMS
DISTRICT THREE**

Specialist James Adams was on directed patrol at a bank, after a recent series of armed robberies of citizens using automated teller machines, when he noticed a suspicious vehicle. Specialist Adams concealed his police car and made his way back to the bank on foot where he interrupted an armed robbery in progress. Specialist Adams pursued the suspect on foot until the suspect surrendered. Specialist Adams was able to provide a vehicle description allowing other officers to locate the suspect's vehicle and arrest two accomplices. Specialist Adams then retraced his steps and recovered a firearm, which the suspect had discarded. Further investigation revealed the suspect had committed over 15 robberies in recent weeks. Specialist Adams is worthy of commendation for his bravery and dedication to duty. Through his efforts, three extremely dangerous subjects were removed from the street.

THE NATIONAL JUSTICE GROUP

JUSTICE SYSTEM DEVELOPMENT

10132 Douglas Oaks Circle Suite 102 Tampa, FL 33610
Toll Free Phone: 877-297-8654 Fax: 813-635-0655
www.nationaljustice.com justice@nationaljustice.com

Assessment Planning Design Grant Writing Training Implementation Administration Evaluation

July 6, 2005

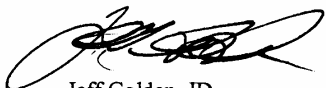
Colonel Thomas H. Streicher, Jr.
Cincinnati Police Department
310 Ezzard Charles Drive
Cincinnati, Ohio 45214

RE: Sgt. Tom Tanner, Cincinnati Police Academy

Dear Col. Streicher,

I just want you to know that in 15 years of training law enforcement officers I've never had one exhibit the courtesy shown recently by Sgt. Tom Tanner. While you may not think this a big deal, I can tell you that it was a first experience for me. Sgt. Tanner recently called me to ask permission to use excerpts from an article I had published in The Police Chief magazine last year. I've had many articles published in my career and never has anyone shown the courtesy of asking permission to use my work. Not that it's necessary, mind you, as the article was published to be used...but Sgt. Tanner's courtesy is most laudable and I commend his integrity and honesty. In fact, I look forward to possibly working with him and your department if Sgt. Tanner wants to develop professional training on de-escalating juvenile aggression (the subject of the article).

Respectfully yours,



Jeff Golden, JD
Executive Director



**DEPARTMENT OF HOMELAND SECURITY
UNITED STATES SECRET SERVICE**

**CINCINNATI FIELD OFFICE
JOHN WELD PECK FEDERAL BUILDING
550 MAIN STREET, ROOM 10-503
CINCINNATI, OHIO 45202**

July 5, 2005

Police Chief Thomas H. Streicher, Jr.
Cincinnati Police Department
310 Ezzard Charles Drive
Cincinnati, OH 45214

Dear Chief Streicher,

I am writing to commend your department, and particularly Dwayne Wilson, Scott Bode, Mark Bemmes, Dave Hall, Michael Schneider, Michael Reynolds, Mike Brogan, and Tony Faillace. Their eagerness and alertness led to the arrest of an individual dealing in narcotics and manufacturing counterfeit currency.

Please express my appreciation to these officers for their professionalism and enthusiasm during this incident. We rely heavily on our law enforcement partners in the Cincinnati area, and your Department's participation makes me proud to be part of this law enforcement community.

Sincerely,

Kurt Douglass
Special Agent in Charge
U.S. Secret Service
Cincinnati Field Office



Neil F. Tilow
President

July 1, 2005

Captain Richard Schmalz
c/o Cincinnati Police Division
District 4
4150 Reading Rd.
Cincinnati, OH 45229

Dear Captain Schmalz,

We thank you for your support of the efforts of the Hamilton County Drug Court, in both the enforcement work on the streets, and sending representatives to periodic graduations. At the last graduation, the program was privileged with the presence of officers Lou Arnold and Alex Hasse. Their presence was appreciated by the judge, probation and treatment staff, graduates and families. In our on-going efforts to curtail the ill-effects of drug use in our communities it takes the contributions of all.

The next graduation is scheduled for July 20, 2005 at 6:00 p.m., and we hope we can count on your continued support by again sending police representation. Thanks for your support of the Drug Court.

Sincerely,

Lawrence Williams
Vice President, Talbert House
(513) 751-7747

Cc: Marian Paola

Lexington
Fayette
Urban
County
Government



DEPARTMENT OF PUBLIC SAFETY
DIVISION OF POLICE

July 1, 2005

Captain Steve Luebbe
Resources Bureau Liaison
Cincinnati Police Department
310 Ezra Charles
Cincinnati, OH 45214

Dear Captain Luebbe:

On June 1, 2005 Sergeant April Brown and I traveled to your city to review procedures and policies of the False Alarm Reduction Unit. We met with Ella Topham of that unit. She spent a significant amount of time with both of us that day. Her assistance was invaluable in our understanding of how to set up a similar unit at our agency.

Please extend my thanks to Ms. Topham for her unselfish assistance that day and since as well as my thanks to you for making her available.

Sincerley,

A handwritten signature in black ink, appearing to read "J. R. Dixon".

Captain J. R. Dixon
Commander, Special Operations Branch

JD:bjr

Cincinnati Police Dep't.
Cincinnati, Ohio

1730 Woodside Drive
Ambbridge, PA 15003
June 29, 2005

to whom it may concern;

My wife and I were in Cincinnati on June 17, 2005, to visit the Shriners Hospital. Although we thought we had good directions, we became hopelessly lost in the city. Fortunately, we found one of Cincinnati's finest, Officer Steven Shaw, # 371 in District # 3.

After talking with Officer Shaw, getting some directions, and making another wrong turn, he rescued us and said, "Follow me"! This courteous, wonderful, compassionate officer led us directly to the hospital. We were so grateful for his kindness.

Cincinnati is so fortunate to have compassionate policemen like Officer Shaw. We will always be appreciative for his assistance and want his supervisor to know about the wonderful help he provided.

Perhaps a few signs with arrows placed at strategic crossroads would enable people to locate that hospital with more ease. We would have certainly appreciated seeing even one sign!

Sincerely,

Dr. Nile D. & Ruth J. Cron

Grandin Properties, Ltd.

Margaret H. Wyant
President

June 29, 2005

312 Walnut Street

Suite 3540

Cincinnati, Ohio

45202

Police Officer Fred Gilmer
Sergeant Carolyn Wilson
City of Cincinnati Police Department
District Two
3295 Erie Avenue
Cincinnati, OH 45208

Officer Gilmer and Sergeant Wilson:

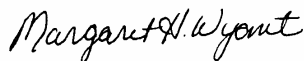
The purpose of this letter is to thank you for going the extra mile to help us with the individual who persisted in sleeping in the space between the unlocked outer door and the secured inner door of our apartment building at 1989 Madison Road.

As you know, he decided to make this his "home"; and, as you can expect, was frightening to tenants on an on-going basis. Although I do not know whether this counts as trespassing or breaking and entering, I do know that it was impossible to predict his actions when he was drinking; and this was extremely frightening to the people living in the building.

We understand that you and perhaps other officers stopped several times, knocked at the door, and ultimately arrested him. This exhibited service above and beyond the call of the duty and we are all most grateful for your attentiveness to this matter.

Separately, we have ordered a glass door so as to possibly to help avoid this situation in the future.

Thanks again,



Margaret H. Wyant
President and CEO

cc: Council Member David Pepper
Residents of 1989 Madison Road

phone

513.721.7110

fax

513.721.7115



St. Lawrence Church

3680 Warsaw Avenue
Cincinnati, Ohio 45205
(513) 921-0328

July 13, 2005

Captain Andrew Raabe
District 3 Police
3201 Warsaw Avenue
Cincinnati, OH 45205

Dear Captain Raabe,

I thank you for the security that was provided for our annual summer festival, July 8, 9, and 10, 2005. The presence of extra police officers, besides the police on detail, made a difference.

Our festival was very successful and I am grateful.

Sincerely,

Rev. Ralph A. Westerhoff
Pastor

RAW/phb

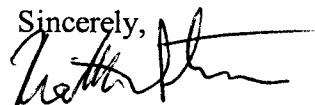
July 12, 2005

Dear Captain Raabe,

Price Hill Will and Santa Maria would like to thank your officers and all of the rest of the Price Hill Safety CAT folks for being such a great help to our Home Improvement Blitz. Our participants and our demonstrators were outstanding and laid the foundation for a bright future for this event. Your help with this event was an integral part of that.

Hopefully we will see a few new faces at our Safety CAT, CPOP and Safety Walk meetings. At the very least we hope that people learned a little bit more about keeping Price Hill safe.

We truly appreciate your help with this event and we look forward to working with you in the future on many different projects to improve Price Hill.

Sincerely,

Matthew Strauss